

**MINISTRY OF TRANSPORTATION
DIRECTORATE GENERAL OF AIR TRANSPORTATION**

CIRCULAR LETTER

NUMBER: SE 32 OF 2020

REGARDING

AIR TRANSPORTATION OPERATIONAL GUIDELINES FOR THE IMPLEMENTATION
OF RESTRICTING THE TRAVELLING OF PEOPLE FOR THE PURPOSE OF
ACCELERATING THE HANDLING OF THE CORONA VIRUS DISEASE 2019 (COVID-
19)

1. In light of the stipulation of Circular Letter of the Chairperson of the Task Force for the Acceleration of Handling COVID-19 Number 4 of 2020 and for the purpose of synergizing the activity of restricting the travelling of people through the control of land / sea / air / train transportation modes to prevent the spread of COVID 19, it is necessary to stipulate the Air Transportation Operational Guidelines for the Implementation of Restricting the Travelling of People for the Purpose of Accelerating the Handling of the Corona Virus Disease 2019 (COVID-19).
2. Legal Basis:
 - a. Law Number 1 of 2009 regarding Aviation;
 - b. Law Number 6 of 2018 regarding Health Quarantine;
 - c. Presidential Decree Number 11 of 2020 regarding the Declaration of the Corona Virus Disease 2019 (COVID-19) Public Health Emergency;
 - d. Government Regulation Number 21 of 2010 regarding Large-Scale Social Restrictions to Accelerate the Handling of Corona Virus Disease 2019 (COVID-19);
 - e. Minister of Transportation of the Republic of Indonesia Regulation Number PM 18 of 2020 regarding Transportation Control for the Purpose of Preventing the Spread of Corona Virus Disease 2019 (COVID-19);

- f. Minister of Transportation Regulation of the Republic of Indonesia Number PM 25 of 2020 regarding Transportation Control during the Homecoming (*Mudik*) of Eid al-Fitr Hijri Year 1441 for the Purpose of Preventing the Spread of Corona Virus Disease 2019 (COVID-19);
 - g. Minister of Health of the Republic of Indonesia Regulation Number 9 of 2020 regarding the Guidelines for Large-Scale Social Restrictions to Accelerate the Handling of the Corona Virus Disease 2019 (COVID-19);
 - h. Decree of the Minister of Transportation of the Republic of Indonesia Number KM 106 of 2019 regarding the Upper Limit Tariff of the Economy Class Services Passengers of the Scheduled Domestic Commercial Air Transportation;
 - i. Director General of Air Transportation Regulation Number KP 89 of 2020 regarding Transportation Control for the Purpose of Preventing the Spread of Corona Virus Disease (COVID-19) on Air Transportation;
 - j. Circular Letter of the Chairperson of the Task Force for the Acceleration of Handling COVID-19 Number 4 of 2020 regarding Criteria on Restricting the Travelling of People for the Purpose of Accelerating the Handling of the Corona Virus Disease 2019 (COVID-19);
 - k. Coordinating Minister for Economic Affairs of the Republic of Indonesia Letter Number: KWU.5-99/M.EKON/04/2020 dated April 29, 2020 concerning Proposed Improvements to the Regulation Related to Transportation Control to Maintain the Continuity of Economic Activities and Welfare of Society.
3. Operational Guidelines for Air Transportation for the Implementation of Restricting the Travelling of People for the Purpose of Accelerating the Handling of the Corona Virus Disease 2019 (COVID-19) with the following terms:
- a. Heads of the Airport Authority Office:
 - 1) Conduct monitoring and ensuring the implementation of the Circular Letter of the Task Force as referred to herein and in such implementation coordinate with relevant stakeholders, Police, (*Tentara Nasional Indonesia* or “**TNI**”), Regional Government, Regional COVID-19 Task Force and other Relevant Institutions;

- 2) Coordinate with Regional COVID-19 Task Force and Airport Operator in the formation of a security and examination post in every airport that is equipped with health protocol operation facilities; and
 - 3) Ensure Regular Commercial Airlines Business Entity to conduct the terms in the Circular Letter of the Task Force as referred to herein.
 - 4) Report the results of monitoring to the Director General of Air Transportation.
- b. Airport Operators:
- 1) Support the smooth implementation of the Circular Letter of the Task Force as referred to herein;
 - 2) Form a security and examination post in every airport equipped with facilities to operate health protocols and coordinate with Airport Authority, Port Health Office (KKP), Police, TNI, Regional Government, Regional COVID-19 Task Force and other Relevant Institutions;
 - 3) Support the granting and implementation of slot time recommendation if airline business entities conduct changes of flight schedules; and
 - 4) Conduct activities by referencing the health protocols and Minister of Transportation of the Republic of Indonesia Regulation Number PM 18 of 2020 regarding Transportation Control for the Purpose of Preventing the Spread of Corona Virus Disease 2019 (COVID-19).
- c. Scheduled Commercial Air Transportation Business Entities:
- 1) Conduct and observe the terms in the Circular Letter of the Task Force as referred to herein;
 - 2) Purchase of tickets may only be conducted through Main Office or Branches of Regular Commercial Airlines Business Entity and not at the Airport;
 - 3) Shall ensure that prospective passengers fulfill the requirements of the Circular Letter prior to the issuance of a ticket or transportation documents;

- 4) Flights are conducted based on the flight paths that have been approved in the Summer 2020 (S-20) period by maintaining the operational hours and airport facilities during the COVID-19 pandemic period;
 - 5) Implementation of Regular Commercial Airlines Business Entity flights in Jabodetabek region, is only conducted by Soekarno Hatta airport and shall be evaluated in accordance with needs;
 - 6) Implementing the Upper Limit Tariff in accordance with the Decree of the Minister of Transportation of the Republic of Indonesia Number KM 106 of 2019 regarding the Upper Limit Tariff of the Economy Class Services Passengers of the Scheduled Domestic Commercial Air Transportation:
 - 7) On duty flight personnel possess and show healthy statement letter from the local public health office/hospital attached with COVID-19 Polymerase Chain Reaction (PCR) negative test results or attached with negative rapid test results; and
 - 8) Conduct activities by referring to health protocols and Minister of Transportation of the Republic of Indonesia Regulation Number PM 18 of 2020 regarding Transportation Control for the Purpose of Preventing the Spread of Corona Virus Disease 2019 (COVID-19).
- d. Flight Navigation Services Operators
- 1) Support the smooth implementation of the Circular Letter Task Force as referred to herein; and
 - 2) Support the granting and implementation of slot time if the Regular Commercial Airlines Business Entity conducts changes to flight schedules.
4. At the time this Circular Letter applies, the Circular Letter of the Directorate General of Air Transportation Number 31 of 2020 regarding Guidelines for Aviation Services During The 1441 Hijriah Eid Al-Fitr Homecoming (*Mudik*) Period for the Purpose of Preventing the Spread Of Corona Virus Disease 2019 (COVID-19) is revoked and is no longer applicable.
 5. This Circular Letter is effective since May 8, 2020 until May 31, 2020 and may be extended as needed.

6. Thus, this Circular Letter is to be implemented with full responsibility.

Stipulated in Jakarta
on May 8, 2020

DIRECTOR GENERAL OF AIR
TRANSPORTATION

(Stamped and Signed)

NOVIE RIYANTO R
Middle Administrator (IV/c)
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Copied to:

1. Minister of Transportation RI;
2. Head of the Task Force for the Acceleration of Handling COVID-19;
3. The Heads of Airport Authority Offices;
4. The Heads of the Airport Operating Unit;
5. The Chairpersons of the Airport Business Entity;
6. The Chairpersons of the Regular Commercial Airlines Business Entity;
7. The Chairpersons of the Flight Navigation Operators.