

**MINISTER OF HEALTH
OF THE REPUBLIC OF INDONESIA**

To

1. The Heads of Ministries/Institutions
2. Governors
3. Regents/Mayors

throughout Indonesia

**CIRCULAR LETTER
NUMBER HK.02.01/MENKES/313/2020**

REGARDING

**HEALTH PROTOCOL FOR HANDLING THE RETURN OF INDONESIAN CITIZENS
AND THE ARRIVAL OF FOREIGN CITIZENS FROM ABROAD AT ENTRANCES TO
THE COUNTRY AND AT AREAS WITH LARGE-SCALE SOCIAL RESTRICTIONS
(PSBB)**

In order to mitigate and control COVID-19, the Government has implemented Large-Scale Social Restrictions (PSBB) as stipulated in Government Regulation No. 21 of 2020 regarding Large-Scale Social Restrictions for the Acceleration of the Mitigation of COVID-19, and also Minister of Health Regulation No. 9 of 2020 regarding Guidelines for Large-Scale Social Restrictions to Accelerate the Mitigation of COVID-19. At present, some Provinces and Regencies/Cities in Indonesia have now implemented PSBB in their areas.

In the midst of this pandemic situation, the Government continues to repatriate Indonesian Citizens (*Warga Negara Indonesia* or WNI) from abroad, be it Indonesian Migrant Workers (PMI), students, university students, trainees, Ship Crew (*Anak Buah Kapal* or ABK), as well as other travelers holding Indonesian passport, through the

entrances of airports/seaports/national land border crossings (*pos lintas batas darat negara* or PLBDN). Additionally, Foreign Citizens (*Warga Negara Asing* or WNA) who meet the exclusion provisions as regulated in Minister of Law and Human Rights Regulation No. 11 of 2020 regarding Temporary Prohibitions on Foreigners from Entering the Republic of Indonesia, may still come to Indonesia. This may become a threat and a health risk factor in the spread of COVID-19 domestically.

Therefore, health protocols in the handling of the return of Indonesian citizens and the arrival of Foreign citizens from abroad must be further regulated more strictly within the framework of the mitigation of COVID-19 in the country, which requires good integration among all relevant stakeholders.

This Circular Letter is intended to increase the support and cooperation between Ministries/ Institutions, National and Regional Task Forces for the Acceleration of the Mitigation of the COVID-19, Regional Governments, airports/seaports/national land border crossings (PLBDN) authorities, and all relevant stakeholders, in handling the return of Indonesian citizens and the arrival of Foreign citizens from abroad at entrances to the country and at regions with Large-Scale Social Restrictions (PSBB).

Bearing in mind the provisions of:

1. Law Number 4 of 1984 regarding Outbreak of Infectious Diseases (State Gazette of the Republic of Indonesia of 1984 Number 20, Supplement to State Gazette of the Republic of Indonesia Number 3273);
2. Law Number 36 of 2009 regarding Health (State Gazette of the Republic of Indonesia of 2009 Number 144, Supplement to State Gazette of the Republic of Indonesia Number 5063);
3. Law Number 23 of 2014 regarding Regional Government (State Gazette of the Republic of Indonesia of 2014 Number 244, Supplement to the State Gazette of the Republic of Indonesia Number 5587) as amended several times, the latest by Law Number 9 of 2015 regarding the Second Amendment to Law Number 23 of 2014 regarding Regional Government (State Gazette of the Republic of Indonesia of 2015 Number 58, Supplement to the State Gazette of the Republic of Indonesia Number 5679);

4. Law Number 6 of 2018 regarding Health Quarantines (State Gazette of the Republic of Indonesia of 2018 Number 128, Supplement to State Gazette of the Republic of Indonesia Number 6236);
5. Government Regulation in lieu of Law Number 1 of 2020 regarding State Financial and the Stability of the Financial System Policies for the Mitigation of the Corona Virus Disease 2019 (COVID-19) Pandemic and/or to Deal With the Threats that are Potentially Harmful to the National Economy and/or the Stability of the Financial System;
6. Government Regulation Number 40 of 1991 regarding Mitigation of Outbreak of Infectious Diseases (State Gazette of the Republic of Indonesia of 1991 Number 49, Supplement to the State Gazette of the Republic of Indonesia Number 3447);
7. Government Regulation Number 21 of 2020 regarding Large-Scale Social Restrictions to Accelerate Mitigation of the Coronavirus Disease 2019 (COVID-19);
8. Presidential Decree Number 11 of 2020 regarding the Stipulation of the Corona Virus Disease 2019 (COVID-19) Public Health Emergency;
9. Presidential Decree Number 12 of 2020 regarding the Stipulation of Non-Natural Disaster of the Corona Virus Disease 2019 (COVID-19) as a National Disaster;
10. Minister of Law and Human Rights Regulation No. 11 of 2020 regarding Temporary Prohibitions on Foreigners from Entering the Republic of Indonesia;
11. Minister of Health Regulation No. 9 of 2020 regarding the Guidelines for Large-Scale Social Restrictions to Accelerate Mitigation of the Corona Virus Disease 2019 (COVID-19).

In connection with this, it is conveyed to all the Heads of Ministries/Institutions, Regional Government Leaders, and airports/seaports/national land border crossings (PLBDN) authorities, to instruct all ranks of their respective units/organizations to implement the Health Protocol For Handling of the Return of Indonesian Citizens and the Arrival of Foreign Citizens From Abroad at Entrances to the Country and at Regions with Large-Scale Social Restrictions (PSBB) as stipulated in the appendix of this Circular Letter.

Thus, this Circular Letter is to be carried out with full responsibility and in accordance with the provisions of laws and regulations.

Issued in Jakarta

On May 7, 2020

MINISTER OF HEALTH
OF THE REPUBLIC OF
INDONESIA,

(Signed)

**TERAWAN AGUS
PUTRANTO**

Copies to:

1. President of the Republic of Indonesia;
2. Vice President of the Republic of Indonesia.

**MINISTER OF HEALTH
OF THE REPUBLIC OF INDONESIA**

**HEALTH PROTOCOL FOR HANDLING OF THE RETURN OF INDONESIAN
CITIZENS AND THE ARRIVAL OF FOREIGN CITIZENS FROM ABROAD AT
ENTRANCES TO THE COUNTRY AND AT AREAS WITH LARGE-SCALE SOCIAL
RESTRICTIONS (PSBB)**

A. Definition

- Activities are carried out for early vigilance and the handling of the return of Indonesian citizens and the arrival of Foreign citizens from abroad at entrances to the country and at regions during the current PSBB situation
- Indonesian citizens referred to in this provision are Indonesian Migrant Workers, Students, University Students, trainees/interns, Diplomat, Transport Equipment Crew, as well as other Travelers holding Indonesian passports.
- Foreign citizens referred to in this provision are foreigners as referred to in article 3 paragraph (1) of Minister of Law and Human Rights Regulation No. 11 of 2020.
- Transport Equipment Crew referred to are airplane crews, ship crews and land vehicle crews who carry out their tasks.
- Quarantine sites/facilities can be in the form of dormitories, guesthouses, hotels, training centers, apartments, tents/barracks, and other places of residence that can be used as quarantine locations for travelers.

B. Objective

1. Increasing supervision of Indonesian citizens and Foreign citizens entering Indonesia
2. Preventing and controlling the import of COVID-19 into Indonesia
3. Preventing wide COVID-19 Transmission in the community

C. Legal Basis

1. Law Number 4 of 1984 regarding Outbreak of Infectious Diseases
2. Law Number 36 of 2009 regarding Health
3. Law Number 24 of 2007 regarding Disaster Management
4. Law Number 6 of 2011 regarding Immigration
5. Law Number 6 of 2018 regarding Health Quarantines
6. Government Regulation in lieu of Law Number 1 of 2020 regarding State Financial and the Stability of the Financial System Policies for the Mitigation of the Corona Virus Disease 2019 (COVID-19) Pandemic and/or to Deal With the Threats that are Potentially Harmful to the National Economy and/or the Stability of the Financial System
7. Government Regulation Number 40 of 1991 regarding Mitigation of Outbreak of Infectious Diseases
8. Government Regulation Number 21 of 2020 regarding Large-Scale Social Restrictions to Accelerate Mitigation of the Coronavirus Disease 2019 (COVID-19)
9. Presidential Decree Number 11 of 2020 regarding the Stipulation of the Corona Virus Disease 2019 (COVID-19) Public Health Emergency
10. Presidential Decree Number 12 of 2020 regarding the Stipulation of Non-Natural Disaster of the Corona Virus Disease 2019 (COVID-19) as a National Disaster
11. Minister of Law and Human Rights Regulation No. 11 of 2020 regarding Temporary Prohibitions on Foreigners from Entering the Republic of Indonesia
12. Minister of Health Regulation No. 9 of 2020 regarding the Guidelines for Large-Scale Social Restrictions to Accelerate Mitigation of the Corona Virus Disease 2019 (COVID-19)
13. Ministry of Health of the Republic of Indonesia Guidelines for Prevention and Control of Coronavirus Disease (COVID-19)

D. Scope

1. Handling at Entrances
2. Handling at Quarantine premises in areas
3. Financing
4. Other provisions

E. Handling at Entrances

1. Every Indonesian citizen and Foreign citizen entering into Indonesia are required to comply with Health quarantine procedure and additional health examinations that apply in Indonesia.
2. Additional health examinations include:
 - a. Interviews
 - b. Temperature, COVID-19 signs and symptoms examination
 - c. Oxygen Saturation examination
 - d. Rapid Test and/or Polymerase Chain Reaction (PCR) examinations
3. Every Indonesian citizen and Foreign citizen must apply COVID-19 prevention and control principles by doing:
 - a. Physical Distancing
 - b. Always Wearing Masks
 - c. Implementing Clean and Healthy Behavior (*Perilaku Hidup Bersih Sehat* or PHBS)
4. Every Indonesian citizen returning to Indonesia should carry health certificate in English, which is valid for a maximum of 7 days from the issuance of it by the health facility from their country of origin, and validated by the doctor at the Port Health Office at the arrival sea port/airport/PLBDN.
5. Indonesian citizens returning carrying a health certificate that proves negative COVID-19 PCR examination results:
 - a. The carrying out of additional medical examinations except Rapid Tests or PCR,

- b. If no disease and/or risk factors are found in the health examination, KKP shall issue a health clearance and a Health Alert Card (HAC) to the concerned party
 - c. May continue the journey to their Area of origin by carrying a travel permit from the local COVID-19 Mitigation Task Force.
 - d. Carry out self-quarantine at their own homes for 14 days, implementing physical distancing, wearing masks, and implementing clean and healthy behavior (PHBS).
 - e. The health clearance is given to the local RT/RW (neighborhood unit and community unit), which is then forwarded to the local rural clinic (*Puskesmas*) so that monitoring is carried out during the self-quarantine period at home.
6. Returning Indonesian citizens, if:
- a. Not carrying a Health Certificate
 - b. Carrying Health Certificates which exceed the 7 days validity period; or
 - c. Carrying Health Certificates but are unable to prove negative COVID-19 PCR examination results
- shall carry out additional health examinations including rapid tests and/or PCR.
7. If specimens are collected for PCR examination at entrances, Indonesian citizens can temporarily wait at the prepared quarantine site/facility until the PCR examination results are published. Indonesian citizens with negative COVID-19 PCR examination results and no disease and/or risk factors found in the health examination, then:
- a. Given health clearance by health Officers at quarantine facility.
 - b. Carrying Health Alert Card (HAC) given at entrance.
 - c. May continue the journey to their area of origin carrying travel papers from the local COVID-19 Mitigation Task Force, and always wearing a mask during travels. Their travels to origin area may be facilitated by the Government.

- d. Performing self-quarantine at own homes for 14 days, applying physical distancing, wearing masks, and applying Clean and Healthy Behavior (*Perilaku Hidup Bersih dan Sehat / PHBS*).
 - e. Health Clearance shall be submitted to the local RT/RW which shall be forwarded to the local rural clinic (*Puskesmas*) to conduct monitoring during the self-quarantine period at home.
8. If PCR tests at entrances cannot be conducted, Rapid Test shall be performed on the Indonesian citizens.
9. Indonesian citizens with non-reactive Rapid Test results:
- a. Shall be quarantined at the quarantine location / facilities prepared by the government or other parties.
 - b. National / Regional Task Force for the Acceleration of COVID-19 Mitigation or another party shall provide transport facilities from the entrance to the quarantine location / facilities.
 - c. KKP still provides HAC to the person in concern.
 - d. Quarantine period continues until PCR test results (if performed at the quarantine location / facilities) is COVID-19 negative, or the Rapid Test reexamination on the 7th day is non-reactive.
10. Indonesian citizens with reactive Rapid Test results or COVID-19 positive results shall be referred to Emergency Hospitals / Referral Hospitals in the local area while applying infectious disease referral protocol.
11. Each Foreign citizen entering Indonesia must carry Health Certificate in English which states COVID-19 negative PCR test results. Health Certificate is valid for a maximum of 7 days from its issuance by a health facility in the origin country and validated by the Port Health Office doctor at the seaport / airport / PLBDN of arrival.
12. Foreign citizens entering with health certificate proving COVID-19 negative PCR results:
- a. Shall carry additional medical examinations except Rapid Tests or PCR.

- b. If diseases and/or risk factors are not found in the health checkup, the KKP shall issue a health clearance and Health Alert Card (HAC) to the person in concern.
 - c. May carry on traveling to the origin area carrying travel papers from the local COVID-19 Mitigation Task Force, and always wearing a mask during travels.
 - d. Performing self-quarantine at own homes for 14 days, applying physical distancing, wearing masks, and applying Clean and Healthy Behavior (*Perilaku Hidup Bersih dan Sehat / PHBS*).
 - e. Health Clearance shall be submitted to their state representatives to be forwarded to the local Health Department to conduct monitoring during the self-quarantine period at home.
13. Foreign citizens entering without carrying health certificate, or carrying health certificate with a validity of over 7 days, or carrying health certificate but not proving negative PCR test results, then:
- a. Additional health checkups shall still be conducted including Rapid Test.
 - b. Foreign citizens with comorbidities, if the Rapid Test result is reactive then shall be referred and isolated in emergency hospitals / COVID-19 referral hospitals.
 - c. Foreign citizens not showing symptoms and without comorbidities with reactive Rapid Test results, are recommended to immigration officers to be deported.
 - d. If the Rapid Test results are non-reactive, recommended to the immigration officers to be deported.
14. Foreign citizens who are ship crew members about to sign off in Indonesian territory are allowed to do so based on the applicable regulation, and are obligated to carry health certificate with COVID-19 negative PCR test results, with validity period of over 7 days due to seafaring duration, then:

- a. Additional health checkup is still conducted in the form of interview, temperature checking, COVID-19 signs and symptoms examination, and Oxygen Saturation check.
 - b. If diseases and/or risk factors are not found in the health checkup, such persons can continue their journey to their home country. The KKP shall issue a health clearance and Health Alert Card (HAC) to the person in concern.
 - c. Performing self-quarantine on ship / quarantine facilities if unable to immediately return to their countries and while awaiting return travel to their home countries, they shall be under the monitoring of KKP, immigration officers, and security.
15. Air Crew and/or Ship Crew who are Indonesian Citizens on duty, shall perform additional health checkups and rapid test examination.
- a. If the rapid test examination results are non-reactive and diseases and/or risk factors are not found at the health checkup:
 - i. They may carry on traveling while carrying health clearance and Health Alert Card (HAC).
 - ii. They shall perform self-quarantine at quarantine facilities prepared by the responsible authorities, until due for their next duty schedule.
 - iii. They shall apply physical distancing, wear masks, and performing PHBS.
 - iv. Rapid Test reexamination is to be conducted on the 7th to 10th day as of the previous rapid test examination.
 - b. If the rapid test results are reactive, referral is made to the Emergency Hospital / Referral Hospital in the local area applying infectious disease referral protocol.
16. For transportation equipment where a traveler with reactive rapid test results is found or there is initial information that diseases / or health risk factors are present in the transportation equipment, disinfection shall be conducted by KKP.

F. Mitigation in Areas

1. Quarantine measures in quarantine locations / facilities in areas are carried out for:
 - a. Indonesian citizens temporarily awaiting PCR test results conducted at entrance.
 - b. Indonesian citizens with non-reactive rapid test examination results on initial examination at entrances and awaiting rapid test (re-)examination.
2. Quarantine of Indonesian citizens is performed at the location or facilities prepared by the government or other parties.
3. Indonesian citizens undergoing quarantine are obligated to apply principles of COVID-19 prevention and mitigation by carrying out:
 - a. Physical Distancing
 - b. Always Wearing Masks
 - c. Implementing Clean and Healthy Behavior (*Perilaku Hidup Bersih Sehat* or PHBS)
 - d. Not exiting room
 - e. Not receiving guests
4. Health monitoring throughout the quarantine period at the quarantine location or facilities is performed by the Health Department and may involve the local Port Health Office. Health monitoring activities shall cover daily temperature checks, examination for signs and symptoms of COVID-19, and environmental and food security monitoring.
5. If the PCR examination conducted at entrance shows a negative result, the Indonesian citizen may return to their area of origin independently or facilitated by the government (National / Regional Task Force for the Acceleration of COVID-19 Mitigation), or another party by carrying health clearance letter issued by the local Health Department, and carrying travel papers from the local COVID-19 Mitigation Task Force.

6. If the Rapid Test (re-)examination performed by health officers on the 7th to 10th day as of the first rapid test shows negative, the Indonesian citizen may return to their area of origin independently or facilitated by the government (National / Regional Task Force for the Acceleration of COVID-19 Mitigation), or another party by carrying health clearance letter issued by the local Health Department, and carrying travel papers from the local COVID-19 Mitigation Task Force.
7. If it is not possible to collect specimen for PCR examination at entrances, specimen collection for PCR examination may be conducted upon entry at the quarantine location / facility by health officers, and the specimen shall be sent to the COVID-19 referral laboratory in the local region.
8. Indonesian citizens with positive COVID-19 PCR or reactive Rapid Test (re-)examination results, shall be referred to Referral Hospitals / COVID-19 Emergency Hospitals in the local area.
9. At such quarantine location or facilities, complete health equipment shall be prepared for provision of basic health services by the local Health Department.
10. For health officers, accommodations are provided by the National / Regional Task Force for the Acceleration of COVID-19 Mitigation, and/or other parties.
11. If during the quarantine period there is Indonesian citizen with illness unrelated to COVID-19 and require further treatment, such person may be referred to health facilities / non-COVID-19 referral hospitals.
12. Quarantine locations or facilities must apply principles of prevention and mitigation of COVID-19 in its management, such as use of appropriate APD (at minimum cloth / surgical masks and gloves) for employees, routine disinfection to exposed areas and common areas, waste management, and laundry.
13. Quarantine locations or facilities do not receive other guests during such quarantine period.
14. Food service during quarantine period is provided per room (not provided by buffet).

15. Security monitoring during Health quarantine period at the quarantine location / facilities is undertaken by TNI-POLRI (local Task Force for COVID-19 Mitigation).
16. After the conclusion of the quarantine period then the management of quarantine location / facilities must perform disinfection to exposed areas and environment.

G. Funding

Funding during the quarantine period (location, transportation accommodation) are borne by the government or other parties in accordance with laws and regulations.

H. Other provisions:

1. In carrying out the duties of health quarantine monitoring, additional health examinations, or health monitoring at quarantine facilities, health officers shall wear appropriate Self-Protection Gear (*Alat Pelindung Diri*), which are:
 - a. For monitoring and examination of health quarantine at quarantine zones, officers shall wear full APD.
 - b. For monitoring and health quarantine examination at seaports / airports / PLBDN of arrival, officers shall use APD in the form of surgical masks / N-95 masks, gloves, and face protection. In case of initial information of the existence of diseases and/or health risk factor in incoming travelers, the officers shall wear full APD.
 - c. For health monitoring activities at quarantine places / facilities, officers shall wear APD in the form of surgical masks and gloves at minimum.
 - d. For security guard at quarantine locations / facilities, such guards shall wear APD in the form of cloth / surgical masks.
 - e. For collection of specimens for Rapid Test or PCR examination, officers shall wear full APD.
2. Self-Protection Gear, logistics, rapid tests, VTM medium, dacron swab, and reagents for PCR examination, and other health equipment are prepared by

the National / Regional Task Force for the Acceleration of COVID-19 Mitigation or other parties in accordance with prevailing terms.

3. Mitigation officers are given multivitamins to maintain body immunity which are prepared by the National / Regional Task Force for the Acceleration of COVID-19 Mitigation or other parties in accordance with prevailing terms.

Jakarta, 7 May 2020

Minister of Health

(Signed and Stamped)

Letjen TNI(Pur.) Dr. dr. Terawan Agus Putranto,
Sp.Rad.(K) RI