

MINISTRY OF TRANSPORTATION
OF THE REPUBLIC OF INDONESIA

To,

1. The Heads of Airport Authority Offices;
2. The Heads of Airport Operator Units;
3. The Heads of Airport Business Entities;
4. The Heads of Special Airport Operators who serve the public interest;
5. The Heads of Aviation Business Entities;
6. The Holders of Non-Commercial Aviation Business Permits;
7. The Heads of Foreign Aviation Companies;
8. Heads of Navigations Flights Operator

CIRCULAR LETTER

NUMBER: SE 11 YEAR 2022

REGARDING

INSTRUCTIONS FOR IMPLEMENTING OVERSEAS TRAVEL WITH AIR
TRANSPORTATION DURING
CORONA VIRUS DISEASE 2019 (COVID-19) PANDEMIC

1. Background:
In connection with the stipulation of Circular Letter of the Head of the Task Force for Handling COVID-19 Number 4 of 2022 regarding Health Protocols for Overseas Travel During the Corona Virus Disease 2019 (COVID-19) Pandemic, it is necessary to stipulate Instructions for the Implementation of Overseas Travel by Air Transportation During the Corona Virus Disease 2019 (COVID-19) Pandemic.
2. Purpose and Objectives:
Establishing health protocols for overseas travelers travelling with air transportation modes during the Corona Virus Disease 2019 (COVID-19) pandemic, for monitoring, controlling, and evaluation in order to prevent an increase in the transmission of Corona Virus Disease 2019 (COVID-19) including the new SARS-CoV-2 and upcoming variants.
3. The scope of this Circular Letter covers:
Health protocols for the travel of people and cargo by air for international flights.
4. Legal Basis:
 - a. Law Number 1 of 2009 regarding Aviation;
 - b. Law Number 6 of 2018 regarding Health Quarantine;

- c. Government Regulation Number 21 of 2020 regarding Large-Scale Social Restrictions in the Context of Accelerating Handling of Corona Virus Disease 2019 (COVID-19);
 - d. Presidential Decree Number 82 of 2020 regarding the Committee for Handling Corona Virus Disease 2019 (COVID-19) and National Economic Recovery;
 - e. Decree of the President of the Republic of Indonesia Number 11 of 2020 regarding Establishment of a Public Health Emergency of Corona Virus Disease 2019 (COVID-19);
 - f. Decree of the President of the Republic of Indonesia Number 12 of 2020 regarding the Determination of Non-natural Disasters Spreading Corona Virus Disease 2019 (COVID-19) as National Disasters;
 - g. Regulation of the Minister of Transportation Number PM 18 of 2020 regarding Transportation Control for the Purpose of Preventing the Spread of Corona Virus Disease 2019 (COVID-19), as amended by Regulation of Minister of Transportation Number PM 41 of 2020;
 - h. Regulation of the Minister of Law and Human Rights Number 34 of 2021 regarding the Granting of Visa and Immigration Residence Permit In Times of Handling the Spread of Corona Virus Disease 2019 and National Economic Recovery;
 - i. Circular Letter of the Minister of Transportation Number SE 13 of 2020 regarding Operational Air Transportation in Times of Productive and Safe Community Activities from Corona Virus Disease 2019 (COVID-19); and
 - j. Circular Letter of the Head of the COVID-19 Handling Task Force Number 4 of 2022 regarding Health Protocols for Overseas Travel During the Corona Virus Disease 2019 (COVID-19) Pandemic.
5. Contents of Circular
- a. The Instructions for Implementing Overseas Travel with Air Transportation During the Corona Virus Disease 2019 (COVID-19) Pandemic are as follows:
 - 1) Overseas travelers, whose status is as an Indonesian Citizen (*Warga Negara Indonesia* or “**WNI**”) from overseas are permitted to enter Indonesia by following strict health protocols as stipulated by the Government.
 - 2) Temporary restrictions on entering the Indonesian territory, both in direct or transit from foreign countries, are in effect for overseas travelers whose status is as a Foreign Citizen (*Warga Negara Asing* or “**WNA**”) except for those meeting the following criteria:
 - a) In accordance with the provisions under Regulation of the Minister of Law and Human Rights Number 34 of 2021 regarding the Granting of Visa and Temporary Immigrational Stay in Times of Handling the Spread of Corona Virus Disease 2019 and National Economic Recovery;
 - b) In accordance with the agreement scheme (bilateral), such as Travel Corridor Arrangement (TCA); and/or
 - c) Receiving consideration/special permission in writing from a Ministry/Institution.
 - 3) All Overseas Travelers, both those with the status of an Indonesian Citizen (WNI) or Foreign Citizen (WNA) must follow all provisions and requirements as follows:

- a) Comply with health protocol provisions as established by the Government;
- b) Show a card or certificate (physical or digital) of receiving a full dose of the COVID-19 vaccine with a minimum of 14 (fourteen) days before departure as a requirement of entering Indonesia with the following provisions:
 - (1) WNI must show a card or certificate (physical or digital) of receiving a full dose of COVID-19 vaccine as a requirement of entering Indonesia, and in the case of a WNI who has not received a vaccines from overseas then vaccination shall be conducted in the place of quarantine when arriving in Indonesia after conducting a second RT-PCR examination with negative results;
 - (2) WNA must show a card or certificate (physical or digital) receiving a full dose vaccine of COVID-19 as a requirement of entering Indonesia;
 - (3) In the case of a WNA who has not received a vaccine overseas, then then vaccination shall be conducted in the place of quarantine when arriving in Indonesia, after conducting a second RT-PCR test with negative results, with the following conditions:
 - (a) WNA aged 12-17 years old;
 - (b) Holders of diplomatic stay permits and service stay permits; and/or
 - (c) Holders of Limited Stay Permit (*Kartu Ijin Tinggal Terbatas* or “**KITAS**”) or Temporary Stay Permit (*Kartu Izin Tinggal Tetap* or “**KITAP**”)
 - (4) WNA that are already in Indonesia and are planning to travel, both domestically or internationally, are obligated to conduct vaccination through program schemes or mutual cooperation (*gotong royong*) in accordance with laws and regulations;
 - (5) The obligation to show a card or certificate of COVID-19 vaccination (physical or digital) as a requirement of entering Indonesia, except for:
 - (a) WNA holders of diplomatic visas and service visas related with official/state visits of foreign officials at the ministerial and above and WNA who enter into Indonesia with the Travel Corridor Arrangement scheme, in accordance to the principle of reciprocity by remaining while implementing strict health protocols;
 - (b) WNA who have not conducted vaccination and intend to conduct domestic travel and continue with the purpose of following international flights outside the territory of the Republic of Indonesia, are permitted to not show a card/certificate of COVID-19 vaccination as long as they do not leaving the airport premises whilst waiting in transit of international flights that are intended to be taken, with the requirements:
 - i. has been permitted by the local Port Health Office to conduct domestic travel with the purpose of continuing a flights outside of Indonesia; and

- ii. Showing the schedule of flights tickets outside of Indonesia for direct transit from departing cities to international airports in the territory of the Republic of Indonesia with a final destination to an intended country;
 - (c) Overseas travelers under the age of 18 years old, and
 - (d) Overseas travelers with special health conditions or comorbid disease which causes the traveler to be unable to receive a vaccine, with the requirement of including a doctor's statement from a Government Hospital of the departing country which states that the concerned has not and/or cannot conduct a COVID-19 vaccination;
- (6) Card or certificate (physical or digital) receiving a full dose of COVID-19 vaccine written in English, other than the native language.
- c) Show a negative result through a RT-PCR test in the country/region of origin whose sample is taken in the maximum period of 2 x 24 hours before the departure time and is attached at the time of health examination or International e-HAC in Indonesia;
 - d) In the case that an overseas traveler conducts centralized quarantine with self-financing, must show proof of payment confirmation for the booking of quarantine accommodation from an accommodation provider while staying in Indonesia;
 - e) Must use the *PeduliLindungi* application as a condition to conduct international travel entering to the territory of Indonesia;
 - f) Filling International *E-Hac* through the *PeduliLindungi* application or manually in the departing airport (Origin Country);
 - g) For WNA entering the territory of Indonesia are required to show proof of ownership of health insurance/travel insurance which covers the health expenses in conducting quarantine or treatment when exposed to COVID-19;
 - h) In order to determine the health status of overseas travelers when exiting airports, an isothermal molecular test (NAAT/or other types) will be conducted in arrival airports whose results can be issued in a period of more or less 1 hour or a RT-PCR test, and is obligated to conduct centralized quarantine with the following conditions:
 - (1) Quarantine for 7 x 24 hours for overseas travelers who have received the first dose of vaccine; or
 - (2) Quarantine for 5 x 24 hours for overseas travelers who have received a full dose of vaccine.
 - i) Quarantine obligation as mentioned in in letter h) will be conducted with the following conditions:
 - (1) For WNI, who are Indonesian Migrant Workers (*Pekerja Migran Indonesia* or "**PMI**"), Students/undergraduates who have completed studies overseas, Government Officers who returned from overseas services, or Indonesian Representatives in competitions or festivals at international levels conducting centralized quarantine with costs borne by the government in accordance to Decree of the Head of the COVID-19 Handling Task Force regarding Entry Points, Quarantine Places, and RT-PCR Obligations for Indonesian Citizens Traveling Overseas; and

- (2) For WNI outside the criteria mentioned under number (1) to conduct quarantine in centralized quarantine accommodation places with a costs borne at their own expense; and
 - (3) For WNA of foreign diplomats outside heads of foreign representatives and families of heads of foreign representatives conducting quarantine in centralized quarantine accommodations places with a costs borne at their own expense.
- j) Quarantine accommodation places as mentioned in letter i) number (2) and number (3) must obtain a recommendation from the COVID-19 Handling Task Force, which has also fulfilled the requirements and conditions from the Indonesian Hotel and Restaurants Association for cleanliness, health, safety, and environment sustainability-CHSE and the Ministry which manages the health affairs for the region of Jakarta and its surrounding or Province Officials, and which manages the health affairs of the region related to the COVID-19 health protocols certification;
- k) In the event that the results of the isothermal molecular test examination (NAAT/or other types) or RT-PCR test on the arrival at Airports as mentioned in letter h) shows a positive result, then a follow up will be conducted with the following conditions:
 - (1) For overseas travelers who show positive results without symptoms or experience light symptoms, will conducted isolation or treatments in an isolation hotel or a centralized isolation facility established by the government with a cost borne independently by the WNA or borne by the government in the case of WNI; or
 - (2) For overseas travelers who show positive results with mild symptoms or severe symptoms, and/or with uncontrollable comorbid, they will be isolated or treated in COVID-19 referred hospitals with the cost borne independently by the WNA or with the cost borne the government for WNI.
- l) In the case that the WNA is unable to finance self-quarantine and/or treatment in Hospitals, then the Sponsor, Ministry/Institution/BUMN which provided the consideration for the entry permit for the WNA can be asked for accountability;
- m) For WNI and WNA, a second RT-PCR test will be conducted with the following conditions:
 - (1) On the 6th day of quarantine for overseas travelers who have conducted quarantine for a duration of 7 x 24 hours; or
 - (2) On the 4th day of quarantine for overseas travelers who have conducted quarantine for a duration of 5 x 24 hours.
- n) In the case that the RT-PCR retest as referred to in letter m) demonstrates negative results, the WNI and WNA is allowed to continue travel and are recommended to self-quarantine for 14 days whilst maintaining health protocols;
- o) In the case of positive results as referred to in letter m), then a follow up will be conducted with the following conditions:
 - (1) For overseas travelers which demonstrates positive results without symptoms or experiences light symptoms, they will be isolated or treated in an isolation hotel or centralized isolation facility established by the government with the cost borne independently for WNA or with the cost borne by the government for WNI; or

- (2) For overseas travelers who demonstrate positive results with mild symptoms or severe symptoms, and/or with uncontrollable comorbid, they will be isolated or treated in COVID-19 referred hospitals with the cost borne independently for WNA or with the cost borne by the government for WNI.
 - p) Isothermal molecular test examination (NAAT/other types) or RT-PCR test as understood in letter h) and m) can be appealed in writing by filling a form provided by the Port Health Office (*Kantor Kesehatan Pelabuhan* or “**KKP**”) or the Ministry which manages health affairs with an examination cost borne individually by the overseas traveler; and
 - q) Implementation of the RT-PCR test appeal as referred in letter p) will be conducted together or simultaneously by the KKP in 2 (two) laboratories for the purpose of examining SGTF appeals and examining RT-PCR results appeals, which are in: Health Research and Development Body (*Badan Penelitian dan Pengembangan Kesehatan* or Batilbangkes), Cipto Mangunkusumo Central General Hospital (RSCM), Gatot Soebroto Army Central Hospital (RSPAD), Bhayangkara Raden Said Sukanto Hospital (Polri Hospital) or other government laboratories (Environmental Health Engineering Center, Regional Health Laboratory, or other government reference laboratories).
- 4) WNA with status as a head of foreign representative who is doing service in Indonesia and their families can be granted dispensation for the implementation of centralized quarantine for 7 x 24 hours for overseas travelers who have received the first dose of vaccine or for 5 x 24 hours for overseas travelers who have received a full dose of vaccine as referred in number 3) letter h) in the form of implementing individual self-quarantine;
 - 5) Dispensation in the form of exceptions from quarantine obligation can be given to WNI under urgent circumstances, such as: having a life-threatening health condition, a health condition which requires special attention, or grief due to the death of a nuclear family member;
 - 6) Dispensation in the form of exemptions from quarantine obligations with the condition of implementing the bubble system and strict health protocols, can be granted to foreigners with the following criteria:
 - a) Diplomatic and service visa holders;
 - b) Foreign officials at the ministerial level and above and their entourage who conduct official/state visits;
 - c) Travellers who enter Indonesia through the Travel Corridor Arrangement scheme;
 - d) Delegates of G20 member countries; or
 - e) Travellers classified as honourable persons or distinguished persons.
 - 7) Application for dispensation in the form of self-quarantine as referred to in number 4) and the exclusion for the obligations of quarantine as referred to in number 6) is submitted for a minimum of 7 (seven) days prior to arrival in Indonesia to the National COVID-19 Handling Task Force and can be granted selectively, applies individually, and with a limited quota in based on an agreement from coordination between the COVID-19 Handling Task Force, Coordinating Ministry for Maritime Affairs and Investment, and the Ministry of Health;
 - 8) Application for dispensation in the form of exemptions from quarantine obligations for WNI with urgent conditions as referred to in number 5) are

submitted at a minimum of 3 (three) days prior to arrival in Indonesia to the COVID-19 Handling Task Force and can be given selectively, applies individually, and with a limited quota in accordance with the coordination agreement between COVID-19 Handling Task Force, Coordinating Ministry for Maritime Affairs and Investment, and the Ministry of Health;

- 9) Implementation of self-quarantine as referred to in number 4) must meet the following conditions:
 - a) Have a separate bedroom and bathroom for each individual foreign travel agent;
 - b) Minimizing contact during food distribution or eating activities;
 - c) Not having physical contact with other travellers who are conducting quarantine or other individuals;
 - d) There are quarantine inspectors that are required to report quarantine supervision results to KKP officers within their territory; and
 - e) Perform a second RT-PCR test on the 6th day of quarantine for foreign travellers that are quarantined with the duration of 7 x 24 hours or on the 4th day of quarantine for foreign travellers that are quarantined with the duration of 5 x 24 hours and have the obligation to report on the results of the RT-PCR test to KKP officers within their territory.
- 10) In the case of application of dispensation for the implementation of self-quarantine as referred to in number 4), the concerned foreign traveller must attach the proof of the fulfilment of the self-quarantine requirements in the form of separate bedrooms and bathrooms for each foreign traveller and documents that include the identity of the quarantine inspector that has been validated by the Ministry of Health *c.q.* Port Health Office;
- 11) Strict health protocol as referred to in number 3) must meet the following terms and conditions:
 - a) The use of masks must be done properly covering the nose and mouth;
 - b) The type of masks used by travellers are 3-ply cloth masks or medical masks;
 - c) Not allowed to speak one direction or two directions through telephone or in person throughout journey; and
 - d) Not allowed to eat and drink throughout flights for trips that are less than 2 hours, except for individuals that are required to take medicine for treatment in which if not taken can be dangerous to the safety and health of the person.
- 12) Provisions for Air Transport Operators during Corona Virus Disease 2019 (COVID-19) pandemic, as follows:
 - a) comply with the operational provisions as stipulated within Circular Letter of the Minister of Transportation Number SE 13 of 2020 regarding Operational Air Transportation in Times of Productive and Safe Community Activities from Corona Virus Disease 2019 (COVID-19);
 - b) inform airplane passengers to use the COVID-19 *PeduliLindungi* One Data Information System;
 - c) obliged to check and ensure that the passengers being transported have a card or certificate (physical or digital) of having received the complete dose of COVID-19 vaccine at least at a minimum of 14 (fourteen) days prior to departure, negative RT-PCR test result from the country of origin whose samples were taken within maximum time 2 x 24 hours prior to departure time, health insurance with a predetermined minimum

- coverage which includes financing for COVID-19 treatment and proof of booking confirmation and payment for accommodation from an accommodation provider while staying in Indonesia;
- d) obliged to notify flight operation plans within the next 3 (three) days and provide the passengers manifest to the Chair of the Airport Facilitation Committee, Airport Operator, Airport Task Force, and Port Health Office;
 - e) responsible for handling passengers that do not fulfil travel requirements (travel documents) and health requirements until they are returned to the departure airport; and
 - f) for flights outside of the territory of Indonesia, it is obliged to ensure that the transported passengers fulfil the provisions required by the country of the flight destination.
- 13) Arrangements for cargo aircrafts originating from countries with high cases of Corona Virus Disease 2019 (COVID-19), as follows:
- a) Airports Operators must determine isolated parking areas that is located far from the parking stands for regular and irregular flights;
 - b) Air Transport Operators are required to notify the planed arrival of the aircraft and provide the crew manifest and the cargo being transported to the Chair of Airport Facilitation Committee, Airport Operators, Airport Task Force, and Port Health Office;
 - c) Air Transport Operators carry out cleaning (disinfection) of aircraft, flight crews and their luggage, as well as the cargo in accordance with the applicable SOPs; and
 - d) Ground Handling Personnel that carry out aircraft handling must be equipped with Personal Protective Equipment (PPE) such as gloves, and masks in accordance with the instructions from Port Health Office and authorized agencies.
- 14) Arrangements for aircraft personnel from flights during the Corona Virus Disease 2019 (COVID-19) pandemic, are as follows:
- a) Foreign civil aircraft personnel, the following conditions apply:
 - (1) show a card or certificate (physical or digital) receiving the complete dose of COVID-19 vaccine and a negative result from RT-PCR test in the country of origin whose samples were taken within a maximum period of 3 x 24 hours prior to departure time;
 - (2) allowed to depart from the plane and wait or stay (according to the need for the transit time) in a special area or facility provided by the aircraft operator after the RT-PCR test has been carried out at airport of arrival;
 - (3) during the waiting time or stay as referred to in point (2), aircraft personnel are not allowed to leave the area or special facilities with the full supervision and responsibility of the aircraft operator with assistance by the Aviation Security Inspector;
 - (4) card or certificate requirements (physical or digital) receiving the full dose of COVID-19 vaccine as referred to in point (1) is excluded for foreign aircraft personnel that only perform transit flights and do not leave the aircraft; and
 - (5) in the event that the result of the RT-PCR test as referred to in point (2) show a positive result, the treatment will be carried out in a hospital with the costs entirely borne independently or by the foreign air transportation company concerned.

- b) Indonesian civil aircraft personnel, the following conditions apply:
 - (1) For international flights must show card or certificate (physical or digital) receiving the complete dose of COVID-19 vaccine and following the provisions from the destination country;
 - (2) Upon arrival in Indonesia, an RT-PCR test is conducted, if it shows a negative result, shall continue with the duties and if it shows a positive result, treatment is carried out at a hospital that has been provided by the Government;
 - (3) Especially for aircraft personnel on flights that do not Remain Over Night (RON) and do not leave the aircraft in the destination country, RT-PCR test is not required to carried out upon arrival in Indonesia; and
 - (4) The cost of hospitalization as referred to in point (2) for aircraft personnel with Indonesian citizens status, the costs are borne by the Government and for aircraft personnel with WNA status, the cost shall be borne independently by Indonesian civil aviation operators.
- b. During the implementation of this Circular Letter, certain restrictions are imposed at the entry point for overseas travel passengers can be done through airports with the following arrangements:
 - 1) for WNI and WNA that travel overseas for purposes other than tourism, shall enter only through airports designated as the entry point in accordance with the laws and regulations regarding Entry Point, Quarantine Place, and RT-PCR Obligation for Indonesian Citizens Traveling Overseas;
 - 2) For Indonesian citizens and foreigners that travel overseas with the aim of tourism, shall enter only through I Gusti Ngurah Rai Airport, Bali, Hang Nadim Airport, Batam, and Raja Haji Fisabilillah Airport, Tanjung Pinang, with the applicable following terms/conditions:
 - a) WNA must show card or certificate of COVID-19 vaccine (physical or digital) and a negative result from an RT-PCR test in accordance with letter a number 3) item b) and item c), and must attach:
 - (1) Short Visit Visa or other entry permits in accordance with the applicable laws and regulations;
 - (2) Proof of ownership of health insurance with a minimum coverage value of USD 25,000 which includes financing for COVID-19 treatment; and
 - (3) Proof of booking confirmation and payment for accommodation from accommodation provider while staying in Indonesia.
 - b) International flights from Hang Nadim Airport, Batam can only be flown for overseas scheduled commercial air transportation; and
 - c) International flights from Raja Haji Fisabilillah Airport, Tanjung Pinang can only be flown for foreign unscheduled commercial air transportation.
- c. The Directors within the Directorate General of Civil Aviation and the Head of the Airport Authority Office, supervise and coordinate with Regional Government, Indonesian Army, National Police, Airport Task Force, Port Health Office, related Ministries/Agencies and Stakeholders for the implementation of this Circular Letter and ensure compliance with the implementation of health protocols and independent quarantine through telephone facilities, video calls and field checks during this COVID-19 pandemic.
- d. With the enactment of this Circular Letter, the Circular Letter of Minister of Transportation Number SE 7 of 2022 regarding Instructions for Overseas Travel

by Air Transportation during the Corona Virus Disease 2019 (COVID-19) Pandemic is revoked and declared invalid.

6. Conclusion

This Circular Letter is effective as of February 3, 2022 and may be subjected to amendment and corrections at any time in accordance with instructions/notifications from the competent authority.

As stated, to be carried out with full responsibility.

Set in Jakarta
On February 2, 2022
Plt. MINISTRY OF TRANSPORTATION
DIRECTOR GENERAL OF AIR TRANSPORTATION,

[Signed and stamped]

NOVIE RIYANTO R.

Copy:

1. Chairman of the Policy Committee on the handling of Corona Virus Disease 2019 (COVID-19) and the National Economic Recovery;
2. Head of the National Economic Recovery Task Force;
3. Head of COVID-19 Handling Task Force;
4. Head of the National Disaster Management Agency as Head of the COVID-19 Handling Task Force;
5. Minister of Transportation of the Republic of Indonesia;
6. Secretary General of the Ministry of Transportation;
7. Head of Legal Bureau of the Ministry of Transportation.