

**MINISTRY OF LAW AND HUMAN RIGHTS
REPUBLIC OF INDONESIA
DIRECTORATE GENERAL OF IMMIGRATION**

The honorable. 1. Head of the Regional Office of the Ministry of Law and Human Rights
 Attn. Head of Immigration Division throughout Indonesia
 2. Head of Immigration Offices throughout Indonesia

**CIRCULAR LETTER
NUMBER IMI-0058.GR.01.01 OF 2023**

REGARDING

**IMMIGRATION POLICY REGARDING ELECTRONIC VISA ON ARRIVAL (E-VOA),
VISA ON ARRIVAL, AND VISA-FREE VISIT SERVICES TO SUPPORT
SUSTAINABLE TOURISM DURING THE CORONA VIRUS DISEASE 2019 PANDEMIC**

1. Introduction

- a. Whereas based on the evaluation results of the use of visa-free visit and visa on arrival during the Corona Virus Disease 2019 Pandemic, it is necessary to optimize policies by expanding the list of countries, government of special administrative regions of a country, and certain entities of a visa-free visit subject;
- b. Whereas based on the considerations referred to in letter a, it is necessary to issue a Directorate General of Immigration Circular Letter regarding Immigration Policy Regarding Electronic Visa on Arrival (E-Voa), Visa on Arrival, and Visa-Free Visit Services to Support Sustainable Tourism during the Corona Virus Disease 2019 Pandemic.

2. Purpose and objective

- a. The purpose of this circular letter issuance is to optimize immigration support in opening the tourism sector during the Corona Virus Disease 2019 pandemic;
- b. The objective of this circular letter issuance is to monitor, control and evaluate the implementation of the Immigration Policy Regarding Electronic Visa on Arrival (E-Voa), Visa on Arrival, and Visa-Free Visit Services to Support Sustainable Tourism during the Corona Virus Disease 2019 Pandemic.

3. Scope

The scope of this circular letter is the affirmation of immigration functions to support the reopening of the tourism sector during the Corona Virus Disease 2019 Pandemic.

4. Basis

- a. Law Number 6 of 2011 regarding Immigration;
- b. Law Number 11 of 2020 regarding Job Creation;
- c. Government Regulation Number 31 of 2013 regarding Implementing Regulation of Law Number 6 of 2011 regarding Immigration which has been amended several times, most recently through Government Regulation Number 48 of 2021 regarding the Third Amendment to Government Regulation Number 31 of 2013 regarding Implementing



- Regulation of Law Number 6 of 2011 regarding Immigration;
- d. Presidential Decree Number 24 of 2021 regarding Determination of the Factual Status of Corona Virus Disease 2019 (Covid-19) Pandemic in Indonesia;
 - e. Minister of Law and Human Rights Regulation Number 44 of 2015 regarding the Procedures to Examine the Entrance and Departure from the Indonesian Territory at Immigration Checkpoints;
 - f. Minister of Law and Human Rights Regulation Number 28 of 2018 regarding Immigration Stamps as amended by Minister of Law and Human Rights Regulation Number 1 of 2020 regarding the Amendment of Minister of Law and Human Rights Regulation Number 28 of 2018 regarding Immigration Stamps;
 - g. Minister of Law and Human Rights Regulation Number 29 of 2021 regarding Visa and Stay Permit;
 - h. Minister of Law and Human Rights Regulation Number 34 of 2021 regarding the Granting of Visa and Immigration Stay Permit in the Handling Period of the Spread of the Corona Virus Disease 2019 and National Economic Recovery;
 - i. Minister of Law and Human Rights Regulation Number 41 of 2021 regarding the Organization and Work Procedure of the Ministry of Law and Human Rights;
 - j. Minister of Finance Regulation Number 157/PMK.02/2022 regarding the Payment Mechanisms of Non-Tax State Revenues from Abroad for Immigration Services in the Form of Visa Applicable to the Ministry of Law and Human Rights;
 - k. Addendum to Circular Letter of the Head of the Covid-19 Handling Task Force Number 25 of 2022 regarding Health Protocols for Overseas Travel during the Corona Virus Disease 2019 (COVID-19) Pandemic.

5. Contents of the Circular Letter

a. General:

To ensure that all officials and service implementers:

- 1) Provide excellent service towards the community;
- 2) Do not conduct acts of Corruption, Collusion and Nepotism;
- 3) Conduct a step-by-step supervision;
- 4) Conduct coordination and socialization with stakeholders and immigration guarantors related to this circular letter.

b. Head of the Immigration Division of the Ministry of Law and Human Rights Regional Office:

- 1) Conduct guidance, control, supervision, and evaluation of the implementation of the policy of Immigration Facility in the Context of Supporting Sustainable Tourism during the Corona Virus Disease 2019 Pandemic;
- 2) Report the evaluation results of policy implementation periodically every 7 (seven) days to the Director General of Immigration.

c. Head of Immigration Office:

- 1) Disseminate information to stakeholders and the general public as well as carry out necessary coordination in the context of Immigration Policy Regarding Electronic Visa on Arrival (E-Voa), Visa on Arrival, and Visa-Free Visit Services to Support Sustainable Tourism during the Corona Virus Disease 2019 Pandemic;
- 2) Ensure that the owners or managers of an accommodation facility in the working area provide information or data regarding foreigners staying at their house or accommodation facility;
- 3) Extend the Immigration Stay Permit originating from the Visa on Arrival;
- 4) Carry out control over the implementation of immigration inspections activities at Immigration Checkpoints and/or immigration supervision;

- 5) Report the activities implementation to the Head of the Immigration Division periodically.
- d. The Head of the Immigration Office that is in charge of the Immigration Checkpoints determined by the Head of the Covid-19 Task Force as the entry point for Indonesian citizens and foreigners' arrival shall:
- 1) Ensure that the implementation of immigration inspections at the Immigration Area including bank counters, arrival area immigration counters, and departure area immigration counters comply with the provisions of laws and regulations;
 - 2) Ensure that the Transportation Person in Charge carries out his/her obligations in accordance with the provisions of laws and regulations in the immigration sector;
 - 3) Conduct immigration inspections towards Indonesian citizens, transportation crews, foreigners holding a Diplomatic Passport or Service Passport who are granted Diplomatic Visa Free or Service Visa Free facilities, foreigners holding a Visa or Stay Permit, and foreigners holding an KPP APEC in accordance with the provisions of laws and regulations;
 - 4) Visa or Stay Permit as referred to in number 3) consists of:
 - a) Diplomatic Visa,
 - b) Service Visa,
 - c) Visit Visa,
 - d) Limited Stay Visa,
 - e) Diplomatic Stay Permit,
 - f) Service Stay Permit,
 - g) Permanent Stay Permit, or
 - h) Limited Stay Permit;
 - 5) Refuse the entry of foreigners and distribution of Exit Stamps in accordance with the provisions of laws and regulations.
- e. Head of the Immigration Office as listed in Appendix I and Appendix II of this circular letter shall:
- 1) Amplify the electronic Visa on Arrival (e-VOA) policy by conducting the following:
 - a) Conduct dissemination of electronic Visa on Arrival (e-VOA) policies to stakeholders including but not limited to airport/seaport/cross-border post managers, transportation persons in charge, guarantors, foreign representatives and concerned officials in Immigration Area;
 - b) Prepare interesting and easy-to-see directions starting from the arrival hall to the immigration counter as well as prepare a dedicated lane for electronic Visa on Arrival (e-VOA) holders; and
 - c) Conduct dissemination of information on the activities implementation referred to in letter a) as well as media campaigns in order to strengthen the brand awareness of the electronic Visa on Arrival (e-VOA) according to the instructions of the Public Relations Section of the Directorate General of Immigration.
 - 2) Instruct the Administrative Official in charge of immigration inspection at the Immigration Checkpoints:
 - a) Grant Visa-Free Visit at Immigration Checkpoints as listed in Appendix I of this circular letter;
 - b) Grant Visa on Arrival and immigration inspection to holders of electronic Visa on Arrival (e-VOA) at Immigration Checkpoints as listed in Appendix II of this circular letter;
 - c) Carry out immigration inspection by prioritizing excellent service to holders of electronic Visa on Arrival (e-VOA);
 - d) The granting of Visa-Free Visit as referred to in letter a) is conducted through

immigration inspection in accordance with Article 23 paragraph (1) and paragraph (2) of Minister of Law and Human Rights Regulation Number 44 of 2015 regarding Procedures to Examine Entrance to and Departure from the Indonesian Territory at the Immigration Checkpoints towards foreign nationals from a Country, Government of a Special Administrative Region of a Country, and Certain Entities Visa-Free Visit Subjects;

- e) Entry Stamp in the granting of Visa-Free Visit refers to the Entry Stamp and Stay Permit of the subject of visa-free visit in Minister of Law and Human Rights Regulation Number 1 of 2020 regarding the Amendment of Minister of Law and Human Rights Regulation Number 28 of 2018 regarding Immigration Stamps which are valid as a Visit Stay Permit with a maximum period of 30 (thirty) days and cannot be extended;
- f) Countries, Governments of Special Administrative Regions of a Country, and Certain Entities of Visa-Free Visit Subjects are:

- | | |
|------------------------|---------------------|
| (1) Brunei Darussalam, | (6) Myanmar, |
| (2) Philippines, | (7) Singapore, |
| (3) Cambodia, | (8) Thailand, |
| (4) Laos, | (9) East Timor, and |
| (5) Malaysia, | (10) Vietnam |

- g) The granting of Visa on Arrival as referred to in letter b) is carried out through an immigration inspection in accordance with Article 23 and Article 26 letter b of Minister of Law and Human Rights Regulation Number 44 of 2015 towards foreign nationals from a Country, Government of a Special Administrative Region of a Country, and Certain Entities Visa on Arrival Subjects;
- h) Immigration inspection towards holders of electronic Visa on Arrival (e-VOA) as referred to in letter b) are carried out in accordance with Article 23 and Article 26 letter a of Minister of Law and Human Rights Regulation Number 44 of 2015 by taking into account the business processes as stated in Appendix III of this circular letter;
- i) Entry Stamp in the granting Visa on Arrival or Entry Stamp in immigration inspection of electronic Visa on Arrival (e-VOA) holders in accordance with Entry Stamp and Stay Permits for visa on arrival holders in the Minister of Law and Human Rights Regulation Number 28 of 2018 which are valid as a Visit Stay Permit with a maximum period of 30 (thirty) days which can be extended for a maximum of 1 (one) time extension for a period of 30 (thirty) days at the Immigration Office which working area covers the residence of foreigners and cannot be transferred;
- j) Immigration inspection towards foreigners electronic Visa on Arrival (e-VOA) holders are carried out without affixing a Visa on Arrival sticker on the passport;
- k) Countries, Governments of Special Administrative Regions of a Country, and Certain Entities of Visa on Arrival and electronic Visa on Arrival (e-VOA) Subjects are:

- | | |
|-------------------|----------------|
| (1) South Africa, | (45) Maldives, |
| (2) Albania, | (46) Malaysia, |
| (3) United States | (47) Malta, |
| (4) Andorra, | (48) Morocco, |
| (5) Saudi Arabia, | (49) Mexico, |

- (6) Argentina,
- (7) Australia,
- (8) Austria,
- (9) Bahrain,
- (10) Netherlands,
- (11) Belarus,
- (12) Belgium,
- (13) Brazil,
- (14) Brunei Darussalam,
- (15) Bosnia and Herzegovina,
- (16) Bulgaria,
- (17) Czech,
- (18) Chile,
- (19) Denmark,
- (20) Ecuador,
- (21) Estonia,
- (22) Philippines,
- (23) Finland,
- (24) Hong Kong,
- (25) Hungary,
- (26) India,
- (27) United Kingdom,
- (28) Ireland,
- (29) Italy,
- (30) Iceland,
- (31) Japan,
- (32) Germany,
- (33) Cambodia,
- (34) Canada,
- (35) Kazakhstan,
- (36) Colombia,
- (37) South Korea,
- (38) Croatia,
- (39) Kuwait,
- (40) Laos,
- (41) Latvia,
- (42) Liechtenstein,
- (43) Lithuania,
- (44) Luxembourg,
- (50) Egypt,
- (51) Monaco,
- (52) Myanmar,
- (53) Norway,
- (54) Oman,
- (55) Palestine,
- (56) France,
- (57) Peru,
- (58) Poland,
- (59) Portugal,
- (60) Qatar,
- (61) Romania,
- (62) Russia,
- (63) San Marino,
- (64) New Zealand,
- (65) Serbia,
- (66) Seychelles,
- (67) Singapore,
- (68) Cyprus,
- (69) Slovakia,
- (70) Slovenia,
- (71) Spain,
- (72) Suriname,
- (73) Sweden,
- (74) Switzerland,
- (75) Taiwan,
- (76) Thailand,
- (77) East Timor,
- (78) China,
- (79) Tunisia,
- (80) Turkey,
- (81) United Arab Emirates,
- (82) Uzbekistan,
- (83) Ukraine,
- (84) Vatican,
- (85) Vietnam,
- (86) Jordan, and
- (87) Greece;

- I) The granting of Visa-Free Visit and Visa on Arrival and immigration inspection for electronic Visa on Arrival (e-VOA) holders are carried out by examining the following requirements:



- (1) National Passport includes:
 - (a) Diplomatic Passport,
 - (b) Service Passport, or
 - (c) Ordinary Passport/General Passport,
which is valid and applicable for a minimum of 6 (six) months,
- (2) A return ticket or an onward ticket to continue the trip to another country, and
- (3) Proof of Non-Tax State Revenue payment for a visa on arrival, in case Visa on Arrival submission;
- m) Holders of Travel Documents that are not National Passport (Emergency Passport, *Titre du Voyage*, Certificate of Identity, and other Travel Documents that are not a National Passport) shall hold an e-Visa prior to their arrival in Indonesian territory;
- n) Holders of Travel Documents that are not National Passport as referred to in letter m) cannot be granted Visa-Free Visit, Visa on Arrival or applying for an electronic Visa on Arrival (e-VOA);
- o) Visa-Free Visit, Visa on Arrival, and electronic Visa on Arrival (e-VOA) can be used by foreigners to carry out the following activities:
 - (1) Tourism visits,
 - (2) Government duty visits,
 - (3) Business talks visits,
 - (4) Purchase of goods visits,
 - (5) Meeting visits, or
 - (6) Transit;
- p) The description of activities referred to in letter o) refers to the Appendix of the Minister of Law and Human Rights Decree regarding the Types of Activities for Foreigners for the Provision of Visa During the Handling Period of the Spread of the Corona Virus Disease 2019 and National Economic Recovery;
- q) Visa on Arrival can also be given to foreigners holding Diplomatic Passports, Service Passports, or General Passports, who are not citizens of a Country, Government of a Special Administrative Region of a Country, and Certain Entities of Visa on Arrival Subject in the event that there is no Representative of the Republic of Indonesia in their country/place of residence or sudden/urgent activities, by examining the following requirements:
 - (1) Diplomatic Passport, Service Passport, or General Passport which is valid and is still valid for a minimum of 6 (six) months,
 - (2) A return ticket or onward ticket to continue the trip to another country,
 - (3) Letter of request from the Ministry/Institution/Agency of the Republic of Indonesia,
 - (4) Letter of approval from the Director General of Immigration, and
 - (5) Proof of Non-Tax State Revenue payment for a visa on arrival;
- r) A request for letter of approval from the Director General of Immigration as referred to in letter q) number (4) is submitted by the head of the Ministry/Institution/Agency of the Republic of Indonesia to the Director General of Immigration attn. Director of Immigration Traffic by attaching:
 - (1) Letter of request from the Ministry/Institution/Agency of the Republic of Indonesia containing foreigners data and reasons of submission,
 - (2) Diplomatic Passport, Service Passport, or General Passport which is valid and is still valid for a minimum of 6 (six) months, and
 - (3) Return ticket or onward ticket to continue the trip to another country;
- s) Foreigners holding a Visa-Free Visit, Visa on Arrival, and electronic Visa on Arrival (e-VOA) cannot apply for a New Stay Permit through a Visa application;
- t) Foreigners holding a Visa-Free Visit, Visa on Arrival, and electronic Visa on Arrival (e-VOA) may leave Indonesian territory through all Immigration Checkpoints;
- u) The applicable Non-Tax State Revenue rate for Visa on Arrival and electronic Visa on Arrival (e-VOA) is IDR 500,000.00 as referred to in Appendix of Government Regulation Number 28 of 2019;

- v) Payment of Non-Tax State Revenue rate for electronic Visa on Arrival (e-VOA) can be made outside the territory of Indonesia through Non-Tax State Revenue payment facilities/portals;
 - w) Performing data reconciliation between receipt of Non-Tax State Revenue Visa on Arrival, the use of Visa on Arrival stickers, and immigration crossings on a daily, weekly and monthly basis.
- 3) Periodically report the granting of Visa-Free Visit and Visa on Arrival as well as immigration inspection towards holders of electronic Visa on Arrival (e-VOA) to the Head of the Immigration Division.
- f. Head of Special Class I Immigration Office TPI Soekarno-Hatta and Head of Special Class I Immigration Office TPI Ngurah Rai to instruct the Administrative Official in charge of immigration inspection at the Immigration Checkpoints to conduct the following:
- 1) Prioritizing the waiting time for foreigners queue in the arrival immigration area for holders of an electronic Visa on Arrival (e-VOA) while taking into account the waiting time for other foreigners queue.
 - 2) Allocate minimum of 4 (four) counters consisting of 8 (eight) officers and priority lanes for holders of electronic Visa on Arrival (e-VOA) that are attractive, easy to see, and located in strategic positions.
 - 3) If necessary, counters and queue lanes for Indonesian citizens and other foreigners can be allocated to holders of an electronic Visa on Arrival (e-VOA).
 - 4) In the event that there is no queue for electronic Visa on Arrival (e-VOA) holders, counters and special lanes referred to in number 2) can also be allocated for immigration inspection of Indonesian citizens and other foreigners.

6. Closing

- a. With the stipulation of this circular letter, the Director General of Immigration Circular Letter Number IMI-0018.GR.01.01 of 2023 regarding Immigration Policy Regarding Electronic Visa on Arrival (e-VOA), Visa on Arrival, and Visa-Free Visit Services to Support Sustainable Tourism during the Corona Virus Disease 2019 Pandemic is revoked and declared invalid;
- b. This circular letter is effective as of February 13, 2023, at 00.00 Western Indonesian Time (*Waktu Indonesia Barat* or WIB) and will be further evaluated.

In witness whereof, this circular letter is intended to be of attention and carried out as well as possible, thank you for your attention and cooperation.

Stipulated in Jakarta
on February 12, 2023
DIRECTOR GENERAL OF
IMMIGRATION,

[Signed and Stamped]

SILMY KARIM

Copied to:

1. Ministers/Heads of Institutions;
2. Governors throughout Indonesia;
3. Regents/Mayors throughout Indonesia;
4. Head of the Covid-19 Handling Task Force;

5. Secretary General of the Ministry of Law and Human Rights of the Republic of Indonesia;
6. Inspector General of the Ministry of Law and Human Rights of the Republic of Indonesia;
7. Primary High Leaders within the Directorate General of Immigration;
8. Head of Immigration Detention House throughout Indonesia.



APPENDIX I

Circular Letter of Director General of Immigration

Number : IMI-0058.GR.01.01 of 2023

Date : February 12, 2023

LIST OF IMMIGRATION CHECKPOINT
VISA-FREE VISIT

1. Airport Immigration Checkpoint

No.	Immigration Checkpoint	Immigration Office	Regional Office
1	Halim Perdana Kusuma	East Jakarta	DKI Jakarta
2	Hang Nadim	Batam	Riau Island
3	Juanda	Surabaya	East Java
4	Kertajati	Cirebon	West Java
5	Kualanamu	Medan	North Sumatera
6	Minangkabau	Padang	West Sumatera
7	Ngurah Rai	Ngurah Rai	Bali
8	Sam Ratulangi	Manado	North Sulawesi
9	Sentani	Jayapura	Papua
10	Soekarno Hatta	Soekarno-Hatta	DKI Jakarta
11	Sultan Aji Muhammad Sulaiman	Balikpapan	East Kalimantan
12	Sultan Hasanuddin	Makassar	South Sulawesi
13	Sultan Iskandar Muda	Banda Aceh	Aceh
14	Sultan Syarif Kasim II	Pekanbaru	Riau
15	Yogyakarta	Yogyakarta	Special Region of Yogyakarta
16	Zainuddin Abdul Madjid	Mataram	West Nusa Tenggara

2. Seaport Immigration Checkpoint

No.	Immigration Checkpoint	Immigration Office	Regional Office
1	Achmad Yani	Ternate	North Maluku
2	Amamapare	Mimika	Papua
3	Anggrek	Gorontalo	Gorontalo
4	Bagan Siapi-API	Bagan Siapi-API	Riau
5	Bandar Bentan Telani Lagoi	Tanjung Uban	Riau Island
6	Bandar Seri Udana Lobam	Tanjung Uban	Riau Island
7	Bandar Sri Setia Raja	Bengkalis	Riau
8	Batam Centre	Batam	Riau Island
9	Batu Ampar	Batam	Riau Island
10	Belakang Padang	Belakang Padang	Riau Island
11	Belawan	Belawan	North Sumatera
12	Benete	Sumbawa Besar	West Nusa Tenggara
13	Benoa	Denpasar	Bali
14	Biak	Biak	Papua
15	Boom Baru	Palembang	South Sumatera
16	Celukan Bawang	Singaraja	Bali

17	Cirebon	Cirebon	West Java
18	Citra Tri Tunas	Batam	Riau Island
19	Ciwandan	Cilegon	Banten
20	Dumai	Dumai	Riau
21	Dwi Kora	Pontianak	West Kalimantan
22	Gunung Sitoli	Sibolga	North Sumatera
23	Jambi	Jambi	Jambi
24	Jayapura	Jayapura	Papua
25	Kabil	Batam	Riau Island
26	Kendari	Kendari	Southeast Sulawesi
27	Kota Baru	Batulicin	South Kalimantan
28	Kuala Enok	Tembilahan	Riau
29	Kuala Langsa	Langsa	Aceh
30	Kuala Tanjung	Tanjung Balai Asahan	North Sumatera
31	Kuala Tungkal	Kuala Tungkal	Jambi
32	Kumai	Sampit	Central Kalimantan
33	Labuan Bajo	Labuan Bajo	East Nusa Tenggara
34	Lauren Say	Maumere	East Nusa Tenggara
35	Lembar	Mataram	West Nusa Tenggara
36	Lhokseumawe	Lhokseumawe	Aceh
37	Malahayati	Banda Aceh	Aceh
38	Malundung	Tarakan	East Kalimantan
39	Manado	Manado	North Sulawesi
40	Marina Ancol	North Jakarta	DKI Jakarta
41	Marina Teluk Senimba	Batam	Riau Island
42	Merauke	Merauke	Papua
43	Muara Sabak	Kuala Tungkal	Jambi
44	Nongsa Terminal Bahari	Batam	Riau Island
45	Nusantara	Tahuna	North Sulawesi
46	Nusantara Pare Pare	Pare Pare	South Sulawesi
47	Padang Bai	Singaraja	Bali
48	Panarukan	Jember	East Java
49	Pangkal Balam	Pangkal Pinang	Bangka Belitung
50	Panjang	Bandar Lampung	Lampung
51	Pantoloan	Palu	Central Sulawesi
52	Pasuruan	Malang	East Java
53	Patimban	Bandung	West Java
54	Probolinggo	Malang	East Java
55	Pulau Baai	Bengkulu	Bengkulu
56	Sabang	Sabang	Aceh
57	Samarinda	Samarinda	East Kalimantan
58	Sampit	Sampit	Central Kalimantan
59	Samudera	Bitung	North Sulawesi
60	Saumlaki	Tual	Maluku
61	Sekupang	Batam	Riau Island
62	Lampa Strait	Ranai	Riau Island
63	Semayang	Balikpapan	East Kalimantan
64	Siak Sri Indapura	Siak	Riau
65	Sibolga	Sibolga	North Sumatera
66	Sintete	Sambas	West Kalimantan
67	Soekarno-Hatta	Makassar	South Sulawesi
68	Sorong	Sorong	Papua
69	Sri Bayintan	Tanjung Pinang	Riau Island

70	Sri Bintang Pura	Tanjung Pinang	Riau Island
71	Sunda Kelapa	North Jakarta	DKI Jakarta
72	Sungai Guntung	Tembilahan	Riau
73	Tanjung Balai Karimun	Tanjung Balai Karimun	Riau Island
74	Tanjung Emas	Semarang	Central Java
75	Tanjung Gudang	Pangkal Pinang	Bangka Belitung
76	Tanjung Harapan	Panjang Strait	Riau
77	Tanjung Intan	Cilacap	Central Java
78	Tanjung Kalian	Pangkal Pinang	Bangka Belitung
79	Tanjung Pandan	Tanjung Pandan	Bangka Belitung
80	Tanjung Perak	Tanjung Perak	East Java
81	Tanjung Priok	Tanjung Priok	DKI Jakarta
82	Tanjung Uban	Tanjung Uban	Riau Island
83	Tanjung Wangi	Jember	East Java
84	Tarempa	Tarempa	Riau Island
85	Teluk Bayur	Padang	West Sumatera
86	Teluk Nibung	Tanjung Balai Asahan	North Sumatera
87	Tembilahan	Tembilahan	Riau
88	Tenau	Kupang	East Nusa Tenggara
89	Tri Sakti	Banjarmasin	South Kalimantan
90	Tual	Tual	Maluku
91	Yos Sudarso	Ambon	Maluku

3. Cross-Border Post

No.	Immigration Checkpoint	Immigration Office	Regional Office
1	Aruk	Sambas	West Kalimantan
2	Entikong	Entikong	West Kalimantan
3	Marore	Tahuna	North Sulawesi
4	Miargas	Tahuna	North Sulawesi
5	Mota'ain	Atambua	East Nusa Tenggara
6	Motamasin	Atambua	East Nusa Tenggara
7	Nanga Badau	Putussibau	West Kalimantan
8	Serasan	Ranai	Riau Island
9	Skouw	Jayapura	Papua
10	Tunon Taka	Nunukan	North Kalimantan
11	Wini	Atambua	East Nusa Tenggara

DIRECTOR GENERAL OF IMMIGRATION,

[Signed and Stamped]

SILMY KARIM

APPENDIX II

Circular Letter of Director General of Immigration

Number : IMI-0058.GR.01.01 of 2023

Date. : February 12, 2023

LIST OF IMMIGRATION CHECKPOINT
VISA ON ARRIVAL AND ELECTRONIC VISA ON
ARRIVAL (E-VOA)

1. Airport Immigration Checkpoint

No.	Immigration Checkpoint	Immigration Office	Regional Office
1	Halim Perdana Kusuma	East Jakarta	DKI Jakarta
2	Hang Nadim	Batam	Riau Island
3	Juanda	Surabaya	East Java
4	Kertajati	Cirebon	West Java
5	Kualanamu	Medan	North Sumatera
6	Minangkabau	Padang	West Sumatera
7	Ngurah Rai	Ngurah Rai	Bali
8	Sam Ratulangi	Manado	North Sulawesi
9	Sentani	Jayapura	Papua
10	Soekarno Hatta	Soekarno-Hatta	DKI Jakarta
11	Sultan Aji Muhammad Sulaiman	Balikpapan	East Kalimantan
12	Sultan Hasanuddin	Makassar	South Sulawesi
13	Sultan Iskandar Muda	Banda Aceh	Aceh
14	Sultan Syarif Kasim II	Pekanbaru	Riau
15	Yogyakarta	Yogyakarta	Special Region of Yogyakarta
16	Zainuddin Abdul Madjid	Mataram	West Nusa Tenggara

2. Seaport Immigration Checkpoint

No.	Immigration Checkpoint	Immigration Office	Regional Office
1	Achmad Yani	Ternate	North Maluku
2	Amamapare	Mimika	Papua
3	Anggrek	Gorontalo	Gorontalo
4	Bagan Siapi-API	Bagan Siapi-API	Riau
5	Bandar Bentan Telani Lagoi	Tanjung Uban	Riau Island
6	Bandar Seri Udana Lobam	Tanjung Uban	Riau Island
7	Bandar Sri Setia Raja	Bengkalis	Riau
8	Batam Centre	Batam	Riau Island
9	Batu Ampar	Batam	Riau Island
10	Belakang Padang	Belakang Padang	Riau Island
11	Belawan	Belawan	North Sumatera
12	Benete	Sumbawa Besar	West Nusa Tenggara
13	Benoa	Denpasar	Bali
14	Biak	Biak	Papua
15	Boom Baru	Palembang	South Sumatera
16	Celukan Bawang	Singaraja	Bali
17	Cirebon	Cirebon	West Java

18	Citra Tri Tunas	Batam	Riau Island
19	Ciwandan	Cilegon	Banten
20	Dumai	Dumai	Riau
21	Dwi Kora	Pontianak	West Kalimantan
22	Gunung Sitoli	Sibolga	North Sumatera
23	Jambi	Jambi	Jambi
24	Jayapura	Jayapura	Papua
25	Kabil	Batam	Riau Island
26	Kendari	Kendari	Southeast Sulawesi
27	Kota Baru	Batulicin	South Kalimantan
28	Kuala Enok	Tembilahan	Riau
29	Kuala Langsa	Langsa	Aceh
30	Kuala Tanjung	Tanjung Balai Asahan	North Sumatera
31	Kuala Tungkal	Kuala Tungkal	Jambi
32	Kumai	Sampit	Central Java
33	Labuan Bajo	Labuan Bajo	East Nusa Tenggara
34	Lauren Say	Maumere	East Nusa Tenggara
35	Lembar	Mataram	West Nusa Tenggara
36	Lhokseumawe	Lhokseumawe	Aceh
37	Malahayati	Banda Aceh	Aceh
38	Malundung	Tarakan	East Kalimantan
39	Manado	Manado	North Sulawesi
40	Marina Ancol	North Jakarta	DKI Jakarta
41	Marina Teluk Senimba	Batam	Riau Island
42	Merauke	Merauke	Papua
43	Muara Sabak	Kuala Tungkal	Jambi
44	Nongsa Terminal Bahari	Batam	Riau Island
45	Nusantara	Tahuna	North Sulawesi
46	Nusantara Pare Pare	Pare Pare	South Sulawesi
47	Padang Bai	Singaraja	Bali
48	Panarukan	Jember	East Java
49	Pangkal Balam	Pangkal Pinang	Bangka Belitung
50	Panjang	Bandar Lampung	Lampung
51	Pantoloan	Palu	Central Sulawesi
52	Pasuruan	Malang	East Java
53	Patimban	Bandung	West Java
54	Probolinggo	Malang	East Java
55	Pulau Baai	Bengkulu	Bengkulu
56	Sabang	Sabang	Aceh
57	Samarinda	Samarinda	East Kalimantan
58	Sampit	Sampit	Central Kalimantan
59	Samudera	Bitung	North Sulawesi
60	Saumlaki	Tual	Maluku
61	Sekupang	Batam	Riau Island
62	Lampa Strait	Ranai	Riau Island
63	Semayang	Balikpapan	East Kalimantan
64	Siak Sri Indapura	Siak	Riau
65	Sibolga	Sibolga	North Sumatera
66	Sintete	Sambas	West Kalimantan
67	Soekarno-Hatta	Makassar	South Sulawesi
68	Sorong	Sorong	Papua
69	Sri Bayintan	Tanjung Pinang	Riau Island

70	Sri Bintang Pura	Tanjung Pinang	Riau Island
71	Sunda Kelapa	North Jakarta	DKI Jakarta
72	Sungai Guntung	Tembilahan	Riau
73	Tanjung Balai Karimun	Tanjung Balai Karimun	Riau Island
74	Tanjung Emas	Semarang	Central Java
75	Tanjung Gudang	Pangkal Pinang	Bangka Belitung
76	Tanjung Harapan	Panjang Strait	Riau
77	Tanjung Intan	Cilacap	Central Java
78	Tanjung Kalian	Pangkal Pinang	Bangka Belitung
79	Tanjung Pandan	Tanjung Pandan	Bangka Belitung
80	Tanjung Perak	Tanjung Perak	East Java
81	Tanjung Priok	Tanjung Priok	DKI Jakarta
82	Tanjung Uban	Tanjung Uban	Riau Island
83	Tanjung Wangi	Jember	East Java
84	Tarempa	Tarempa	Riau Island
85	Teluk Bayur	Padang	West Sumatera
86	Teluk Nibung	Tanjung Balai Asahan	North Sumatera
87	Tembilahan	Tembilahan	Riau
88	Tenau	Kupang	East Nusa Tenggara
89	Tri Sakti	Banjarmasin	South Kalimantan
90	Tual	Tual	Maluku
91	Yos Sudarso	Ambon	Maluku

3. Cross-Border Post

No.	Immigration Checkpoint	Immigration Office	Regional Office
1	Aruk	Sambas	West Kalimantan
2	Entikong	Entikong	West Kalimantan
3	Mota'ain	Atambua	East Nusa Tenggara
4	Motamasin	Atambua	East Nusa Tenggara
5	Tunon Taka	Nunukan	North Kalimantan
6	Wini	Atambua	East Nusa Tenggara

DIRECTOR GENERAL OF IMMIGRATION,

Signed

SILMY KARIM

APPENDIX III







Circular Letter of Director General of Immigration

Number : IMI-0058.GR.01.01 of 2023

Date : February 12, 2023

ELECTRONIC VISA ON ARRIVAL (E-VOA) BUSINESS PROCEDURE

No.	ACTIONS	EXECUTOR			STANDARD QUALITY			REMARKS
		APPLICANT	TPI OFFICER	KASUBSI/KASI RIKSA	REQUIREMENTS	TIME	OUTPUT	
1	Submit an account application by accessing molina.imigrasi.go.id website and filling in personal data, email, and password and uploading: 1) Page of foreigner's passport biodata; and 2) Passport photo.	Start			a. Scan document as required b. Computer/Gadget c. Internet connection	2 minutes	Account activation email contains account activation button and url	-
2	Account activation				a. Computer/Gadget b. Internet connection	60 minutes	-	-
3	Submission of E-VOA by logging in and filling in data on www.molina.imigrasi.go.id website.				a. Computer/Gadget b. Internet connection c. Username and password	2 minutes	E-VOA fee payment instruction	-
4	E-VOA fee payment through payment gateway				a. Computer/Gadget b. Internet connection c. Visa, Mastercard, or JCB Credit Card/ Debit Card	120 minutes	a. Non-Tax State Revenue completed payment notification b. E-VOA is available on the application	-
5	Inspection of travel documents, return ticket, or onward ticket to continue trip to another country				a. Computer b. Internet connection c. UV Lamp	40 seconds	-	-
6	Interview				a. Computer b. Internet connection	20 seconds	-	-
7	E-VOA Inspection				a. Computer b. Internet connection	20 seconds	-	a. Officer accessing molina.imigrasi.go.id/admin; b. Choose "verification"; c. Input visa number; d. Foreigner data appears; e. Officer clicks "confirm".

No.	ACTIONS	EXECUTOR			STANDARD QUALITY			REMARKS
		APPLICANT	TPI OFFICER	KASUBSI/KA SIRIKSA	REQUIREMENTS	TIME	OUTPUT	
8.	Scanning the Traveling Documents				a. Computer b. Internet connection c. Document Scanner	10 seconds		
9.	Inspection of Deterrence List				a. Computer b. internet connection	20 seconds		
10.	Input flight number, voucher number, and visa number on APK Application				a. Computer b. internet connection	10 seconds		a. Officer selects visa type "B213" b. Filling in "Enter/Scan Receipt No." field with Payment Receipt Number on e-VOA or Scanning Barcode on the bottom right of e-VOA; and c. Filling in "Enter/Scan Visa No." with visa number on e-VOA or Scanning Barcode on the bottom left of e-VOA.
11.	Printing and stamping of electronic stamp sticker				a. Computer b. Internet connection c. Entry Stamp Sticker and Entry Stamp Sticker Printer	5 seconds		
12.	Submission of Travel Documents				a. Computer b. internet connection	5 seconds	Electronic stamp	

DIRECTOR GENERAL OF
IMMIGRATION,

[Signed and Stamped]

SILMY KARIM